



Ref. No. ....

Date .....

**CERTIFIED COPY OF THE MINUTES & ACTION TAKEN REPORT: 2021-22****MINUTES OF IQAC: 2021-22**

Meeting No. I

Date: 08-09-2021

**Agenda:**

1. Admission to the B.A. 1<sup>st</sup> Semester.
2. Preparation of Academic Calendar.
3. Sanitization of the whole campus and the classrooms
4. Follow up of Covid SOP guidelines in continuing classes.
5. Miscellaneous.
- 6.

**Members Present:****Sl. No. Name****Status**

- |                        |                                |
|------------------------|--------------------------------|
| 1. Mrs. Mini Deves     | i/c. Chairperson of IQAC.      |
| 2. Sri Deep Kalita     | Coordinator; IQAC.             |
| 3. Dr. Plabika Neog    | Teacher Representative Member. |
| 4. Dr. Arun Borah      | Local Educationist             |
| 5. Sri Prakash Bhuyan  | Alumni Representative          |
| 6. Md. Shahidul Islam. | Student Representative.        |

**Resolutions Taken:**

1. As per the Govt. O.M. 06/09/2021, it is resolved to offer free admission to those students Whose family income is below INR 2 lakhs with a recent self-photo of planting a sapling. But those students claiming for fee waiver must have to pay an amount of INR 550/- against Magazine fee, Games & Sports fee & College Week fee.

Those who are not eligible for fee waiver scheme, have to pay the admission fee of INR 4710/- (Honours Course) and INR 4590/- (General Course).

As a precaution of Covid-19 situation, admission process will be managed in online mode.

- The IQAC coordinator is asked to prepare the Academic Calendar for the session 2021-22 as prescribed by Gauhati university.

3. It is resolved that the classes will be opened following the Govt. Covid-SOP guidelines and no gathering or events like Fresher's Social or any meetings will be organized. The sanitization of

*Principal*  
20/12/21  
Principal  
Kampur College  
Nagaon : Assam

অধ্যক্ষ/সম্পাদকৰ কাৰ্যালয়

কামপুৰ মহাবিদ্যালয়

পোঃ অঃ- কামপুৰ-৭৮২৪২৬ : নগাঁও (অসম)

মোঃনং- ৯৩৬৫৯ ৫৫৫৭১, ৯৪৩৫০ ৬৭৩১১



Estd. 1968

Office of the Principal/Secretary

**KAMPUR COLLEGE**

P. O. : KAMPUR-782426 : NAGAON (ASSAM)


M.NO.- 93859 55571, 94350 67311

Ref. No. ....

Date .....

classroom's on daily basis and the whole campus in each three days must be done. The Heat Scanner at the entrance is to be installed.

4. All the HODs are requested to follow online platform for classes as far as possible in addition to the face-to-face class to cover the loss of the students during covid lock-down.
5. Keeping in mind the Covid-19 situation, the Coordinator; IQAC has proposed to develop LMS Module in the Website of Kamrup College.

  
Principal  
Kampur College  
Nagaon : Assam





Ref. No. ....

Date .....

## MINUTES OF IQAC: 2021-22

Meeting No. II (With teaching Staff)

Date: 11-10-2022

## Agenda:

1. Interview & appointment of new principal.
2. Review of AQAR preparation.
3. Collaboration with nearby Higher Educational Institutes.
4. Submission of Budget Proposal to the G.B. for the Development of Academic Facility and Construction.
5. Follow up of Covid SOP guidelines in continuing classes.
6. Miscellaneous.

Sl. No.	Name	Status
1.	Mrs. Mini Devesh	i/c. Chairperson of IQAC.
2.	Sri Deep Kalita	Coordinator; IQAC.
3.	Dr. Plabika Neog	Teacher Representative Member.
4.	Sri Binod Ch. Bora	Teacher Representative Member.
5.	Mrs. Deepamoni Das	Librarian Member.
6.	Dr. Nalini Borah	Asstt. Professor; Deptt. of English
7.	Mrs. Parul Bhuyan	Asstt. Professor; Deptt. of Education.
8.	Sri Debasish Saikia	Asstt. Professor; Deptt. of Geography.
9.	Dr. Niranjana Thengal	Asstt. Professor; Deptt. of Education.
10.	Ms. Elizabeth L. Thiek	Asstt. Professor; Deptt. of English.
11.	Ms. Rubi Dutta	Asstt. Professor; Deptt. of Education.
12.	Mrs. Nurul Hassan	Asstt. Professor; Deptt. of Political Science.
13.	Sri Bhalindar Singh	Asstt. Professor; Deptt. of Geography.
14.	Miss Banashree Devi	Asstt. Professor; Deptt. of Geography.

28/10/22  
Principal  
Kampur College  
Nagaon : Assam







Estd. 1988

Ref. No. ....

Date .....

**Resolutions Taken:**

1. All the members present unanimously resolved that the IQAC coordinator and Principal i/c must take firm step to convene interview for the appointment of Principal and for the same an appeal should be made to the Vice Chancellor of Gauhati University to make the process quick.
2. All the present members feel sorry for seizing the important college documents by the C.M. Vigilance branch which is creating problem in the preparation of AQAR for submission. It is resolved to move to the C.M. Vigilance Department and make an appeal to return the seized documents of Kampur College.
3. The IQAC Coordinator has proposed the collaboration joint discussion with nearby Higher Educational Institutes and secondary Schools and explained the benefits that may be derived from this. The members present unanimously resolved the issue and permitted to do the same.
4. The IQAC Coordinator has stated that the infrastructure of the college is very poor and funding from the sources like RUSA is restricted due to pending NNAC Accreditation. A discussion is held about the infrastructural development of the college and resolved to place a proposal on priority basis to approve the fund from Academic account as pointed out by the IQAC Coordinator. The Principal in-charge cum Secretary is requested to place the proposal in the Governing Body for approval on the following heads:
  - (i) Computer: 17 Nos.
  - (ii) High Speed Internet Connectivity.
  - (iii) Upgradation of the existing website.
  - (iv) Completion of the half-done Auditorium.
  - (v) Projector-2 nos.
  - (vi) Smart Board for additional two smart classrooms.
  - (vii) Digital Camera.
  - (viii) Furniture for Teacher's Common Room.
  - (ix) Furniture for Library.
  - (x) Canteen Upgradation.
  - (xi) Executive Table and Chair for IQAC room.
  - (xii) One printer cum scanner for the IQAC room.

*[Signature]*  
20/12/22  
Principal  
Kampur College  
Nagaon : Assam

5. It is resolved that the classes will be opened following the Govt. Covid-SOP guidelines and no gathering or events like Fresher's Social or any meetings will be organized. The sanitization of classrooms on daily basis and the whole campus in each three days must be done. The Heat Scanner at the entrance is to be installed.
6. All the HODs are requested to follow online platform for classes as far as possible in addition to the face-to-face class to cover the loss of the students during covid lock-down.
7. Keeping in mind the Covid-19 situation, the Coordinator; IQAC has proposed to develop LMS Module in the Website of Kampur College.





Ref. No. ....

Date .....

## Resolutions Taken:

1. According to the IQAC coordinator, the IQAC Committee has not been formed as per the new NAAC guidelines. Hence, a proposal has been sent to the Governing Body to reform the IQAC Committee.
2. The proposal of the publication of an ISBN Edited Book on the theme "Polity-Economy and Culture of North-East India: Issues and Challenges" received from the Research & Publication Cell, dated 16-02-2022, has been permitted.
3. The proposal from Dr. Niranjana Thengal, Assistant Professor in the Department of Education to organize National Seminar to be sponsored by ICSSR is discussed and resolved to approve the same.
4. It is unanimously resolved that some important construction and academic development become very important. The present members have asked Principal in-charge and IQAC Coordinator to list the heads of expenditure to be borne and the same is to be submitted to the Governing Body of Kampur College.
5. It is intimated by the IQAC Coordinator that two Memorandum of Understandings (MoUs) have been signed between Kampur College and:

- (i) Vocational Training Institute, Kampur
- (ii) Kampur Municipality Board.

*Am Bm*  
28/11/22  
Principal  
Kampur College  
Nagaon : Assam







Estd. 1968

Ref. No. ....

Date .....

**MINUTES OF IQAC: 2021-22**Meeting No. IIIDate: 18-02-2022**Agenda:**

1. Formation of IQAC Committee as per NAAC New guidelines.
2. Publication of Edited Book.
3. Proposal from Education Department to held National Seminar to be sponsored by ICSSR.
4. MOU with Municipality Board and Vocational Training Institute, Kamrup.
5. Miscellaneous.

**Members Present:**

Sl. No.	Name	Status
1.	Dr. Ashim Bora	Principal/Chairperson-IQAC
2.	Mr. Deep Kalita	Coordinator; IQAC.
3.	Mr. Probin Ch. Sarma	President, G.B.
4.	Dr. Arun Borah	Local Educationist
5.	Sri Prakash Bhuyan	Secretary, Alumni Association
6.	Mrs. Mini Deves	Teacher member
7.	Mrs. Riju Laskar	Teacher member
8.	Dr. Plabika Neog	Teacher member
9.	Mr. Binod Ch. Bora	Teacher member
10.	Mrs. Deepamoni Das	Librarian Member
11.	Md. Shahidul Islam	Student Representative

*[Signature]*  
24/1/22  
Principal  
Kampur College  
Nagaon : Assam



অধ্যক্ষ/সম্পাদকৰ কাৰ্যালয়

কামপুৰ মহাবিদ্যালয়

পোঃ অঃ- কামপুৰ—৭৮২৪২৬ : নগাঁও (অসম)

মোঃনং- ৯৩৬৫৯ ৫৫৫৭১, ৯৪৩৫০ ৬৭৩১১



Estd. 1968

Office of the Principal/Secretary

**KAMPUR COLLEGE**

P. O. : KAMPUR-782426 : NAGAON (ASSAM)

M.NO.- 93659 55571, 94350 67311

Ref. No. ....

Date .....

**Resolutions Taken:**

1. According to the IQAC coordinator, the IQAC Committee has not been formed as per the new NAAC guidelines. Hence, a proposal has been sent to the Governing Body to reform the IQAC Committee.
2. The proposal of the publication of an ISBN Edited Book on the theme "Polity-Economy and Culture of North-East India: Issues and Challenges" received from the Research & Publication Cell, dated 16-02-2022, has been permitted.
3. The proposal from Dr. Niranjana Thengal, Assistant Professor in the Department of Education to organize National Seminar to be sponsored by ICSSR is discussed and resolved to approve the same.
4. It is unanimously resolved that some important construction and academic development become very important. The present members have asked Principal in-charge and IQAC Coordinator to list the heads of expenditure to be borne and the same is to be submitted to the Governing Body of Kamrup College.
5. It is intimated by the IQAC Coordinator that two Memorandum of Understandings (MoUs) have been signed between Kamrup College and:

- (i) Vocational Training Institute, Kamrup
- (ii) Kamrup Municipality Board.

*[Signature]*  
26/12/22  
Principal  
Kamrup College  
Nagaon : Assam





Estd 1968

Ref No. \_\_\_\_\_

Date \_\_\_\_\_

MINUTES OF IQAC: 2021-22

Meeting No. IV

Date: 11-05-2022

## Agenda:

1. Collaboration with ICT Academy.
2. Report on MOUs signed.
3. Report on Add-on courses.
4. Miscellaneous.

## Members Present:

Sl. No.	Name	Status
1.	Dr. Ashim Bora	Principal/Chairperson-IQAC
2.	Mr. Deep Kalita	Coordinator; IQAC.
3.	Mr. Probin Ch. Sarma	President, G.B.
4.	Sri Prakash Bhuyan	Secretary, Alumni Association
5.	Mrs. Mini Deves	Teacher member
6.	Mrs. Riju Laskar	Teacher member
7.	Dr. Plabika Neog	Teacher member
8.	Mr. Binod Ch. Bora	Teacher member
9.	Mrs. Deepamoni Das	Librarian Member.

*[Signature]*  
Principal  
Kampur College  
Nagaon: Assam

## Resolutions Taken:

1. The IQAC Coordinator has raised the issue of collaboration with ICT Academy, a PPP intermediary established by the Govt. of India for faculty development programmes, skill development, entrepreneurship development, youth empowerment, research & publication, digital empowerment and industry-institute interaction. The members unanimously resolved to do the needful and place the proposal to the Governing Body of Kampur College.







Estd. 1968

Ref. No. ....

Date .....

2. It is reported by the IQAC Coordinator that Six(6) MOUs have been signed with the following entities for some value based activities to be performed and asked for the betterment of the college and the society.

The entities are:

- (i) With the village Butikura-Bundura Govt. Grampradhan as Adopted village.
- (ii) Self Defense All Style Martial Arts Association.
- (iii) Mentor Spoken English Centre.
- (iv) Palasahabari L.P. School, Kolaikhowa, Kampur.

3. It is reported by the IQAC Coordinator that some of the following add-on courses have already been started and the courses are going on and some of the courses are under process for initiation. The courses are:

- (i) Certificate Course in Computer Typing.
- (ii) Certificate Course in Computer Application.
- (iii) Diploma in Computer Application.
- (iv) Advanced Diploma in Computer Application.
- (v) Tally certificate Course.
- (vi) Certificate Course in Spoken English.
- (vii) Certificate Course in Self-defense.
- (viii) Diploma in Sattriya Nritya.

4. It is reported by the IQAC Coordinator that the submission procedure of AQAR of the last 5 years is about to complete and expecting to submit the IQA by the month of November'2022.

*Am Ben*  
Principal  
Kampur College  
Nagaon : Assam





Estd. 1968

Ref. No. ....

Date .....

**A BRIEF SUMMARY OF THE ACTION TAKEN REPORT OF THE MINUTES 2021-22**

1. The classes and examinations in the Academic year 2021-22 have been held as per the SOP guidelines issued by the Govt. of Assam and Gauhati University.
2. As per the Fee Waiver Scheme of Assam Govt., 597 students got admitted in the Fee Waiver Scheme of BPL Category and only 34 students have been admitted with full payment.
3. After a long gap of principal in-charge administration, Kampur College has got new Principal approved by Director of Higher Education, Assam and joined on 08-01-2022 in Kampur College.
4. The office representatives of Kampur College has approached to the C.M. Vigilance Branch to get back the Office and other documents seized by them. But, as the case has not been yet dismissed, they have denied to handover the documents right now.
5. A joint meeting has been held with Six(6) Senior Secondary Schools and important resolutions regarding voluntary classes from our teachers, Student visit from their schools in our library, and admission in Kampur College, etc. have been taken and resolved to take required initiatives to upgrade the academic atmosphere of Kampur area.
6. The proposal of sanctioning the listed developmental expenditure from Governing Body has been approved and already some of the facilities specifically 17 nos. of new computer, upgradation of internet connectivity to 300 mbps, partial upgradation of existing website, two additional digital classroom, new round table and chair for teachers common room, one new printer cum scanner for IQAC office have been completed.
7. New IQAC Committee as per the NAAC guidelines have been constituted and copy has been sent to the Directorate of Higher education, Assam.
8. One ISBN Edited book has been published.
9. One national Seminar sponsored by ICSSR has been convened with 104 participants.
10. 10 nos. of MOUs have been signed for collaborative activities in future and some of the programmes have already been taken and realized including the faculty exchange programme with nearby college.
11. 8 nos. of add-on courses have been opened and some of the students of add-on courses have received their completion certified also.
12. The floor area of front gate of the College is developed with voluntary contribution from Mrs. Mini Devese, Associate professor, Deptt. of Assamese, Kampur College.
13. The beautification of college campus is upgraded.
14. Regarding the completion of half-done auditorium and new canteen building construction, a proposal has been submitted to the local MLA and approval has obtained for the same. The construction work of the Canteen has already started.



*[Signature]*  
25/1/22  
Principal/ Secretary  
Kampur College, Kampur  
Principal  
Kampur College  
Nagaon : Assam