

# **ANNUAL REPORT ON**

## **CRITERION-VI**

### **Governance, Leadership and Management**

#### **METRIC NO: 6.5.1**

#### **Documents on Institutional Strategies for Mobilization of Funds and Utilization of Resources**



Submitted by

**KAMPUR COLLEGE, KAMPUR**

**NAGAON, ASSAM, PIN-782426**

Accredited by NAAC with 'B' Grade (2<sup>nd</sup> Cycle)

**GFR 19 - A**  
(See Rule 212 (1))  
**Form of Utilization Certificate**

S.No.	Letter No. and Date	Amount (Rs.)
	<b>PC/HE/Misc/11/2023/188</b> <b>Dated:-18<sup>th</sup> May-2024</b> <b>Kahilipara</b>	<b>27,48,660.00</b>
		Rupees (Twenty Seven Lakhs Forty Eight Thousand Six hundred Sixty Only)
	<b>Total</b>	

Certified that out of Rs. **27,48,660.00** of Grants-in-aid sanctioned during the years **2023-24** in favour of **FEES WEAVER** under this Ministry/ Department letter No. given in the margin and Rs. **Nil** on account of unspent balance of the previous year, a sum of Rs. **27,48,660.00** has been utilized for the purpose of College Expenditure for which it was sanctioned and that the balance of Rs. **NIL** remaining unutilized at the end of the year has been surrendered to Government (vide No. **Does not arise** dated **Nil**) will be adjusted towards the grants-in-aid payable during the next year

1. Certified that I have satisfied myself that the conditions on which the grants-in-Aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.  
1. Cheque Issue Register  
1. Expenditure and Fund records

Signature \_\_\_\_\_


Designation ..Principal and DDO/Secretary  
Date 31/05/2024

**DDO & Secretary**  
**Kampur College**  
**Kampur, Nagaon, Assam**

**RECEIVED AND EXPENDITURE OF FUND OF STUDENT ADMISSION**

NAME :- KAMPUR COLLEGE, KAMPUR, Nagaon, Assam

SL NO	HEAD	Fund received from Govt as fee Waiver	Expenditure Incurred	Fund Collected from student under the Head	Expenditure Incurred
		2023-24	2023-24	2023-24	2023-24
1	Affiliation and inspection	123600	123600	1600	6600
2	Registration 1st Sem	265740	265740	14190	14190
3	Enrollment	154500	154500	8250	8250
4	Renovation and repairing	61800	61800	3300	3300
5	Desk Bench and furniture	61800	61800	3300	3300
6	Computer purchase /annual maintenance	49440	49440	2640	2640
7	Toilet Repairing and cleaning	30900	30900	1650	1650
8	Boys and girls common room	30900	30900	1650	1650
9	CCVTV and Security	61800	61800	3300	3300
10	Campus beautification ,Gardening	30900	30900	1650	1650
11	Internal road and disaster fund	61800	61800	3300	3300
12	Equipment and chemicals etc	279871	279871	29700	29700
13	Power	175400	175400	9900	9900
14	Generator fuel fan bulb purchasing and repairing	123600	123600	6600	6600
15	New Book Purchase	123600	123600	6600	6600
16	Library and Lib-Software updating	61800	61800	3300	3300
17	Stationary, TA to University	237200	237200	13200	13200
18	Academic Seminar	61800	61800	3300	3300
19	Quaity(NAAC)	61800	61800	3300	3300
20	Faculty	51800	51800	3300	3300
21	Guest Lecturer	30900	30900	1650	1650
22	Soft and Hard Skill Development.	30900	30900	1650	1650
23	Sports facility and Training	30900	30900	1650	1650
24	Cultural Facility and workshop	30900	30900	1650	1650
25	Examination	123600	123600	6600	6600
26	NCC/NSS/Scout/ Redcross	30900	30900	1650	1650
27	I/card	30900	30900	1650	1650
28	Megazine	51800	51800	3300	3300
29	Union Fund	30900	30900	1650	1650
30	Game and Sports	30900	30900	1650	1650
31	Festival	30900	30900	3300	3300
32	Cultural drama and music	61800	61800	3300	3300
33	Debating	51800	51800	3300	3300
34	Youth festival	61800	61800	3300	3300
	Total Fee Weaver	27,48,961.00	27,48,961.00	165330	165330

  
 DDO & Secretary  
 Kampur College  
 Kampur, Nagaon: As

# KAMPUR COLLEGE

কামপুৰ মহাবিদ্যালয়

Dr. Ashim Bora, M.Sc., Ph.D, AES

Principal

KAMPUR COLLEGE

M.No.: 09365955571

E-mail : principalkampurcollege@gmail.com



Estd. 1968

P. O. : KAMPUR-782426, NAGAON (ASSAM)

পোঃ অঃ- কামপুৰ—৭৮২৪২৬ : নগাঁও (অসম)

☎ : 03672-291866

Ref. No. ....

Date .....

## ORDER

### Purchase Committee

A Purchase Committee has been constituted with the following members w.e.f 17-12-2022 till further notification. Members of the Committee are requested to cooperate when asked by the undersigned.

- |   |            |
|---|------------|
| 1. Dr. Ashim Bora , Principal, Kampur College |            |
| 2. Mr. Deep Kalita                            | (Convener) |
| 3. Dr. Prasanta Kumar Das                     | ( Member)  |
| 4. Dr. Nalini Borah                           | (Member)   |
| 5. Ms. Parul Bhuyan                           | (Member)   |
| 6. Dr. Montu Chetia                           | (Member)   |
| 7. Mr. Bhalinder Singh                        | (Member)   |
| 8. Ms .Jyoti Kalita                           | (Member)   |

  
Principal

Kampur College, Kampur  
Principal  
Kampur Colle  
Kampur, Nagaon, Assam

# Purchase Committee Meeting

(31)

Date: 18/04/2023

Venue: Principal Chamber

Today, a meeting of the purchase committee is convened by the Principal at 2 p.m. in the chamber of the Principal. The meeting has been presided over by the Principal. The meeting intends to discuss the following agenda.

## Agenda :

1. Purchasing of IBAC room Furniture & others
2. Misc.

The members present in the meeting are —

1. Dr. Ashim Bera, Principal, Kampur College

*Ashim Bera*  
18/04/2023

2. Dr. Nalini Bera, Assistant Professor & HOD, English Dept.

N Bera 18/4/23

3. Deep Kalita, Coordinator, IBAC

*Deep Kalita*  
18/4/23

4. Parnal Bhuyan

*Parnal Bhuyan*

5. Prasanta K. Das

*Prasanta K. Das*  
18/04

6. Mantra Chitra

*Mantra Chitra*  
18/4/23

7. Deepamoni Das

*Deepamoni Das*  
18/04/23

The meeting discusses all the quotations collected for purchasing the furniture for IBAC Room. The quotations are mentioned below —

\* Quotation no 1:

Agnaveal Industries, RRB ROAD, Haibargaon  
Nagaon, Assam, - 782002

Phone no - 06372-222707

GSTIN NUMBER - 18AAIHA5704R12V

SLNO	PARTICULARS	RATE EACH
2	Visitor chair with arm ACME	3500/ each
3	Office table MODI (5*3)	23000/ each
5	Grey visitor back height	5400/ each

\* Quotation no 2:

Vinayak Furniture, R.R.B Road, Haibargaon  
Nagaon (Assam) Mob no - 9435810161

GSTIN Number - 18ABTPA7897F32Y

SLNO	PARTICULARS	RATE EACH
2.	Acme Visitor chair with arm	3700/ each
3.	Medi Office table 5*3	24500/ each
5	Grey visitor chair back height	5600/ each

\* Quotation no 3:

Godrej interio

B. G Furnico GSTIN: 18B0GPA9637A125

Nagaon/ Tezpur

SLNO	PARTICULARS	RATE EACH
2	Visitor chair with arm ACME	4000/ each
3	Office table MODI (5*3)	27000/ each
5	Grey visitor back height	6000/ each

The meeting, after a detail discussion takes the following resolution regarding purchasing of IGAC furniture.

#### Resolution no 1 -

It is resolved in the meeting that for purchasing IGAC furniture the lowest quotation that is of AGARWAL INDUSTRIES, RRB ROAD, HAIBORGAON, NAGAON be accepted. The committee has suggested principal of the college to proceed for the next step.

The committee, in the miscellaneous part discusses about both purchasing and repairing of fans (ceiling & table) and takes the following resolution

#### Resolution no 2 -

Resolved that 06 (six) numbers of ceiling fans and 05 (five) numbers of stand fans be purchased for the greater interest of the college as a whole.

Approved

*Am Ban*  
18/04/2023  
Principal  
Kampur college  
Kampur, Nagaon (Assam)

# Purchase Committee Meeting

35

Date: 26/04/2023

Venue: Principal Chamber

Today, a meeting of the Purchase Committee is convened by the Principal at 2 pm in the chamber of the Principal. The meeting has been presided over by the Principal of the college. The meeting discusses the following agenda.

Agenda —

1. Purchasing of White/Green Board and Marker.
2. Purchasing of CPU for Computer Centre.
3. Misc.

The members present in the meeting are —

1. Mr. Ashim Bera, Principal, Kampur College
2. Dr. Nalini Bera, Asst. Prof of English Ms. Bera 26/4/23
3. Dr. Prasanta K. Das, Asst. Prof of Assamese Dr. Das 26/4/23
4. Deep Kalita ; Asst. Prof. of Economics Dr. Kalita 26/4/23
5. Poul Bhuyan Asst. Prof of Education Poul Bhuyan 26/4/23
6. Manu Chitris Asst. Prof, History Manu Chitris 26/4/23
7. Deepamoni Das, Librarian Deepamoni Das 26/4/23
8. Bhakindar Singh, Asst. Prof. Geo. Bhakindar Singh 26/4/23

The meeting discusses all the quotations collected for purchasing of white/

Green Board and Marker of Kampur College,  
Kampur. The quotations are —

1. MRA ASSOCIATE, B.K. KAKATI ROAD,  
NEAR DGP OFFICE, Phone no: 9706637102  
Email: mraassociate1@gmail.com  
GSTIN: 18AJXPA1203H1Z9 STATE-18- ASSAM

SL NO	ITEM NO	QNTY	UNIT PRICE	TAXABLE COST	TAX AMOUNT	AMOUNT
1	White/Green Board Size 4x6 feet Rolex	10	Nos 5350/	53,500/	4815 (9%)	63,130.00
2	Transportation Charge	1	Job 7500/	7500/	675/	8850.00
3	Marker Pen	10	Pac 250/	2500/	225/	2950.00

Taxable amount + Tax amount

$$63,500 + 5715 = 74,930.00$$

74,930.00

2. INFRA TRADE SOLUTIONS, HN-09, 6 FLOOR, GS ROAD  
PALTAN BAZAAR.

SL NO	ITEM	RATE	QNTY	CST	W/GST
1	White Board/ green board 4x6 feet Rolex	5800/	10	18%.	68440 /
2	Transportation Charge	8000/	1	18%.	9440 /
3	Marker pen	300/	10	18%.	3300 /

3. SUMAIRAH INFOTECH, Uttam Lakshmi  
Near Railway Bridge, Pragjyotishpagan, Guwahati  
781014, GSTIN: 18AF1PH B252612B

SL	ITEM	RATE	QTY	AMOUNT
1	White/Green board 4x6 feet, Rolex	6000/	10	70,800 /
2	Transportation Charge	8200/	1	9,676 /
3	Marker pen	400/	10	4,720 /
				85,196

The meeting discusses all the quotations and takes the following resolution related to the first matter in the agenda.

### Resolution no 1

It is resolved in the meeting that for purchasing of White/Green Board and Marker Pen of the college the lowest bidder that is of MRA ASSOCIATE be accepted. The committee suggests the Principal to take necessary step.

Regarding the second matter in the agenda the following quotations have been collected.

**Q.N. 1: MR SOLUTION, BM ROAD, AMULLAPATTY  
NAGAON, ASSAM, PIN- 782001, .**

Sanjib9011@gmail.com SOIAC 3566249483

GSTIN: 18BGGPS0635E3ZE

No	Product	QT	UP	Amount
1	CPU G41MOTHERBOARD 2GB RAM CORE2DUO PROCESSOR NORMAL CABINET	1	7,800/	7,800/
2	17INC MONITOR	1	2900	2900/
3.	KEYBOARD	1	300	300/
4.	MOUSE	1	100	100/

**Q.N 2: TECH SUPPORT, B.M ROAD AMULLAPATTY**

GSTIN: 18BIWPC9377H12G

No	PRODUCT	QN	UP	Cgst/W*	AMOUNT
1	COMPUTERSET INTEL PROC. CPU/LED MON. K.B. MOUSE	1	10,000	900	11,800.00

**Q.N 3: PC SOLUTION**

AT ROAD, HAIBORGAON

GSTIN: 18AHPPA8905J120

1. CPU, i2 PROC. 1 NO - Rs 12500.00  
240GB SSD, 16GB RAM  
CABINET MB, HBI

2 MONITOR IS 1 Rs 3100.00

3. K.B/MOUSE 1 Rs. 450.00

The meeting takes the following resolution regarding purchasing of CPU etc.

Resolution no 2:

It is resolved in the meeting that for purchasing of CPU etc for computer centre the lowest bidder that is of MR SOLUTIONS be accepted.

The meeting comes to an end with a note of thanks from the chair of the Principal cum President of the meeting.

Approved

*[Signature]*  
26/04/2023  
Principal  
Kampur college  
Kampur, Nagaon (Assam)

# Meeting of Purchase Committee

39

Venue: Principal Chamber

Time: 2:15 p.m

Today, a meeting of Purchase Committee is convened by the Principal at 2:15 pm. in the chamber of the Principal regarding purchasing of xerox printer of kampur college office use.

Agenda: 1. Purchasing of Xerox Machine 2. Misc.

The members present in the meeting are —

1. Mr. Ashim Bora, Principal cum Chairperson  
Signature: [Signature] 4/5/23
2. Mr. Deep Kalita, Co-ordinator, IBAC  
Signature: [Signature] 4/5/23
3. Mr. Nalini Bora, Asst. Prof.  
Signature: [Signature] 4/5/23
4. Prasanta K. Das, Asst. Prof.  
Signature: [Signature] 4/5/23
5. Pankaj Bhuyan, Asst. Prof.  
Signature: [Signature]
6. Deepamoni Das, Librarian  
Signature: [Signature] 4/5/23
7. Bhairav Singh  
Signature: [Signature]

The committee discusses all the invited quotations. The quotations are —

1. SUMAIRAH INFOTECH, GUWAHATI - 781014  
UTTAR JALUKBARI  
GSTIN: 18AP1PH8252G120

SLNO	ITEM	Rate	Qty	Amount
1	Canon Xerox Printer Model: IR 2206	72,500	1	72,500.00
2	Stabilizer	1,900	1	1,900.00
3	Installations Freight	5000	1	5000.00
				82,400.00

2. Infra Trade Solutions, Gummahati Paltan Bazar  
Paltanbazar - 781008 (HN-04, G.S Road)

SL NO	ITEM	RATE	QNTY	AMOUNT
	canon Xerox Printer,			
	Model: IR 2206	72,900.00	1	72,900.00
	Stabilizer	4,800.00	1	4,800.00
	Installation			
	Transportation	6,000.00	1	6,000.00
				83,700.00

3. MRA ASSOCIATE, B.K. KAKATI ROAD, NEAR DGP OFFICE  
GSTIN: 18AJXPA4203H1Z9, STATE- ASSAM

Phone no- 9706637102, Email: mraassociate@gmail.com

SL NO	ITEMNAME	QNTY.	UNIT	PRICE	AMOUNT
1	Xerox Printer Machine Model IR 2206	1	Nos	71,500.00	71,500.00
2	Stabilizer	1	Nos	4,450.00	4,450.00
	Total -				75,950.00

The committee, after detail discussion of all the above quotations takes the following resolution.

Resolution no 1:

It is resolved in the meeting that the lowest bidder that is MRA ASSOCIATE, B.K. KAKATI ROAD, NEAR DGP OFFICE GSTIN-18AJXPA4203H1Z9 be accepted for purchasing of Xerox Machine.

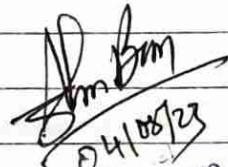
Resolution no 2:

It is resolved after discussion in the miscellaneous section that a Punching machine for employee

attendance management be purchased at the earliest. The committee suggests the Principal to make necessary arrangements.

Resolution no 3:

It is resolved after discussion in the miscellaneous section that a set of inverter be purchased for Computer Training Centre of the college.

  
04/05/23  
P.T.  
Kampur College  
Kampur, Nagaon (Assam)  
Date .....

# Purchase Committee Meeting

(43)

Date: 03/07/2023


Venue: Principal Chamber

Today a meeting of the Purchase committee is convened and chaired by the Principal of the College at 1 pm in the chamber of the Principal. The agenda of the meeting is -  
Agenda:

1. Purchasing of stationery for office / administrative / academic use.
2. Miscellaneous

Signatures of the members present -

1. Dr. Ashim Bora, Principal

  
03/07/2023

2. Dr. Malini Bora, Asst. Prof of Eng. Nagaon

31/7/23

3. Mr. Deep Kalita, IBAC. Coordinator Nagaon

31/7/23

4. Dr. Prasanta Kr. Das, Asst Prof, Assamese

03/07/23

5. Bhalindar Singh, Asst. Prof, Geography

31/7/23

6. Deepamoni Das, Librarian

31/7/23

The committee discusses all the quotations collected for purchasing of stationery for administrative use. The quotations are -

1. Rahul Enterprise, Jhana Road, Barabazar

Nagaon - 782001 (Assam)

GSTIN: 18ADFPJ9713K127

2. JAISWAL BROTHERS, Jhana Road, Barabazar

Nagaon, 782001 (Assam)

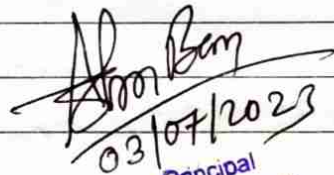
3. M/S J. M. D TRADERS

FOUZDARI PATTY, NAGAON - 782001 (Assam)

The committee takes the following resolution after discussion of the matter.  
Resolution no 1:

It is resolved in the meeting that the quotation of RAHUL ENTERPRISE  
THANA ROAD, BARABAZAR, NAGAON - 782001  
GSTIN- 18ADFP19713K127 be accepted for purchasing of stationary for administrative/academic use.

The meeting ends with a note of thanks from the Principal.

  
03/07/2023

Principal  
Kampur College  
Kampur, Nagaon (Assam)  
Date .....

# Meeting of Purchase Committee

(45)

Date: 18-07-2023  
venue: Principal Chamber

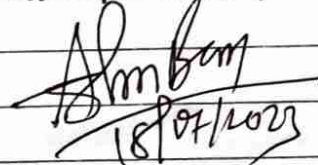
Today a meeting of purchase committee is convened at 11:45 am. chaired by the Principal: Kampur College to discuss the following agenda and then resolve it.

## Agenda:

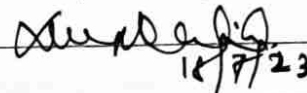
1. purchasing of office Inverter / 11 nos Room Inverter.
2. purchasing of colour for All college building with Assories
3. New connection purchasing for wi-fi - (58)
4. purchasing of Aquaguard (2 nos)

## Signature of The members Present

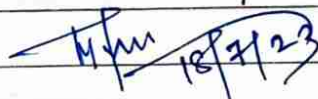
1. Dr. Ashim Bora

  
18/07/2023

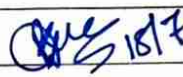
2. Deep Kalita

  
18/7/23

3. Dr. Monu Chetia

  
18/7/23

4. Dr. Pranita Das

  
18/7

5. Mr. Deepamoni Das

  
18/7/23

The committee take the following Resolution after discussing the above matters

Resolution No-01:- Due to poor quality power supply the office and smart rooms services are interrupt so the committee decided to purchase two no of Inverter for office and Room no-11

Resolution No 02:- The committee Resolved to purchase colour for painting

the college building for NAAC visit and request to the principal to make necessary arrangement for purchasing colour.

Resolution No. 03:- The meeting resolved to that to purchase two nos of new wi-fi connection (6g) for greater interest of the students of the college.

Resolution No. 04:- The meeting resolved to purchase two no of water purifier/Aqua guard for making healthier the college campus for newly admitted student and entire college members.

Approved  
18/07/2023  
Principal  
Kamrup college  
Kamrup, Nagaon (Assam)